



## Vendor Agreement – DJ/Musician

Welcome to L&L FARM, LLC! We are thrilled to be working together to create the event of our clients' dreams! Please review the following vendor agreement; initial, sign and date in appropriate spaces, and return to L&L FARM, LLC no less than 60 days prior to the event date.

1. Any VENDOR of goods and services must maintain a minimum of \$1 million in General Liability Insurance, naming **L&L FARM, LLC and owners, Allison and Charles Parker, as an additional insured.** A certificate of insurance must be provided from your insurance company to L&L FARM sixty (60) days prior to the event. Please do not send a copy of your policy and have the insurance co. send via email to **AllisonParker@LandLFarm.com**
2. Vendor shall be responsible for any damage or injury caused by it or its employees and shall be responsible for any injuries to its employees. Vendor agrees to indemnify and hold harmless L&L FARM, LLC against any damages, suits or causes of action resulting from the same.
3. Vendors will observe a professional code of conduct and perform their duties in a workman-like manner.
4. Vendors should dress professionally, appropriate for walking in gravel and grass, navigating steps and different types of terrain found on a farm.
5. Vendor will make sure all equipment is in good condition and functional the week before the event and bring backup if necessary.
6. Vendor will have a backup plan, discussed, and approved by the couple in case you are not able to attend and/ or play the event.
7. Vendors are to arrive no earlier than the rental start time.
  - a. Please be on time to ensure that you will have ample time to setup.
  - b. Begin playing soft prelude music 30 minutes before the start of the ceremony.
8. Vendor will ensure that he/she has all the special songs that have been requested by the couple.
  - a. If playing music for the ceremony you will need music for the following:
    - i. Seating of the mothers/grandmothers.
    - ii. Wedding party processional.
    - iii. The bride's processional.
    - iv. The bride and groom recessional (exit).
    - v. Make sure you speak to L&L FARM, LLC director of events/ Event coordinator/ Wedding planner to ensure you have all of the necessary cues/ music for the ceremony.
9. Load-in is permitted through either big sliding doors of the barn.
10. Vendor must bring all equipment needed: extension cords, carpet to cover extension cords for safety, batteries, cables, table, table cloth, etc.
11. Vendor will be the master of ceremonies for the reception.
  - a. Vendor is expected to make all announcements: introductions, dances, cake cutting, toasting, bouquet toss, exit, etc.
  - b. Vendor is expected to coordinate all announcements with L&L FARM, LLC staff and/ or hired coordinator/ planner.
12. Vendor will follow the schedule of events and also:

- a. Stop music ten (10) minutes prior to the end of the event, or no later than 10pm on Fridays and Saturdays/9pm on Sundays, whichever comes first, so guests can prepare for the grand exit.
13. Vendor will be held responsible for damages that occur because of failure to follow our house rules:
- a. Vendors are not allowed to stand on any chairs, tables, or other furniture/objects.
  - b. Vendors are not allowed to tie into the main electric panel.
  - c. Sound levels must not exceed 60 decibels at the PROPERTY lines of L&L FARM, LLC. L&L FARM, LLC retains the right to shut down any performance, at any time, if a VENDOR is unable to show respect for the family, neighbors, and community by refusing to comply.
  - d. No nails, staples, tacks, glue, tape, pins, command strips, etc. are permitted for use anywhere on the premises.
  - e. No drinking of alcohol, or drugs, firearms, or any other weapons allowed on the premises.
14. Cleaning: We expect that you will leave the PROPERTY as you found it. Please report all breakage and/ or damage to L&L FARM, LLC and its staff immediately so that proper clean-up measures can be taken. In the event that the facilities are left so that additional cleaning services are required by L&L FARM, LLC and its staff, the Bride and Groom's security and damage deposit may become forfeit.
15. We encourage you to share the event on your social media and we ask that you tag the venue in all posts from the events that take place at our venue.

L&L FARM, LLC, as well as your business, have one goal in mind; to make and keep our clients happy. We appreciate your cooperation in achieving this goal and ask for open communication prior to and throughout event.

We agree to the terms and conditions as set out above.

Business Name: \_\_\_\_\_ Services: \_\_\_\_\_

Email: \_\_\_\_\_ Phone \_\_\_\_\_

Vendor's Name (print):

\_\_\_\_\_

Signature \_\_\_\_\_ Date: \_\_\_\_\_

Representative of L&L FARM, LLC Venue:

By: \_\_\_\_\_ Date: \_\_\_\_\_