



Vendor Agreement – Other Goods/Services

Welcome to L&L FARM, LLC! We are thrilled to be working together to create the event of our clients' dreams! Please review the following vendor agreement; sign and date in appropriate spaces and return to L&L FARM, LLC, no less than 60 days prior to the event date.

- 1) Any VENDOR of goods and services must maintain a minimum of \$1 million in General Liability Insurance, naming **L&L FARM, LLC and owners, Allison and Charles Parker, as an additional insured.** A certificate of insurance must be provided from your insurance company to L&L FARM sixty (60) days prior to the event. Please do not send a copy of your policy and have the insurance co. send via email to **AllisonParker@LandLFarm.com**
- 2) Vendor shall be responsible for any damage or injury caused by it or its employees and shall be responsible for any injuries to its employees. Vendor agrees to indemnify and hold harmless L&L FARM, LLC against any damages, suits or causes of action resulting from the same.
- 3) Vendors will observe a professional code of conduct and perform their duties in a workman-like manner.
- 4) Vendors should dress professionally, appropriate for walking in gravel and grass, navigating steps and different types of terrain found on a farm.
- 5) Vendor will make sure all equipment is in good condition and functional the week before the event and bring backup if necessary.
- 6) Vendor will have a backup plan, discussed, and approved by the CLIENT(S) in case you are not able to attend and/ or provide food for the event.
- 7) Early arrivals are not permitted. No Vendors, Family, Friends or Guests may have access to the PROPERTY prior to the agreed start time. Early arrivals will result in deductions from the CLIENT(S) security deposit if L&L FARM, LLC and its staff must make schedule and/ or labor adjustments.
- 8) Caterer is responsible for busing tables and refilling drinks or drink stations and remove all trash.
- 9) We do request that the inclement weather plan be chosen 48 hours prior to the event, however last-minute changes are sometimes unavoidable and it's in everyone's best interest to accommodate CLIENT(s) to the best of our abilities.
- 10) Load-in is permitted through the large sliding doors of the barn.
- 11) Vendor must bring all equipment needed.
- 12) All food must be prepared and fully cooked in a licensed off-site kitchen.
- 13) L&L FARM, LLC assumes no liability for acts or omissions of the vendor.
- 14) L&L FARM, LLC is not responsible for the providing of the alcoholic beverages for the event: The CLIENT (S) have the option of purchasing it themselves and/ or having their licensed caterer or bartender provide it. Cash bars are not allowed due to legal liability. Beer, wine, champagne and/or signature drinks are permitted. Shots and alcohol over the rocks are not allowed. A bartender must be present to serve and oversee alcohol consumption. Open bars where guests serve themselves is strictly prohibited. Alcohol may be consumed on the premises, with the exception of the parking lot or in vehicles. Alcohol service to minors is strictly prohibited. Alcohol service must stop no later than four (5) hours after the event start time or 30 minutes prior to the exit, whichever is earlier. At any time, if L&L FARM, LLC staff deems alcohol consumption to be excessive, the staff has the authority to close down all alcohol service and/ or evict inebriated guests from the PROPERTY. A security officer is required at events in which alcohol is



served. L&L FARM, LLC will make arrangements for security, and the CLIENT(S) will reimburse L&L FARM, LLC for costs.

- 15) If the CLIENT (S) feel that any VENDOR should receive tips, arrangements should be made privately between the CLIENT (S) and the VENDOR.
- 16) Vendors are not permitted to drop off food or equipment before the event rental period.
 - a) Vendor is responsible for the setup and removal of all equipment and belongings by the end of the event rental period.
 - b) Any items left behind will be deemed unwanted and disposed of.
 - c) Vendor will hire the appropriate number of staff to perform their agreed upon duties.
 - d) If you need assistance, please ask L&L FARM, LLC Staff.
- 17) Vendor will be held responsible for damages that occur because of failure to follow our house rules:
 - a) Vendors are not allowed to stand on any chairs, tables, or other furniture/objects.
 - b) Vendors are not allowed to move any of the furniture or décor, unless approved.
 - c) No drinking of alcohol, or drugs, firearms, or any other weapons allowed on the premises.
- 18) Cleaning and Maintenance: We expect that you will leave the PROPERTY as you found it and coordinate with your staff how spills and maintenance of the venue is handled prior to the event. Please report all spills or breakage to L&L FARM, LLC and its staff immediately so that proper clean-up measures can be taken. In the event that the facilities are left so that additional cleaning services are required by L&L FARM, LLC and its staff, the CLIENT' (S) damage deposit or portion of may become forfeit.

L&L FARM, LLC, as well as your business, have one goal in mind; to make and keep our clients happy. We appreciate your cooperation in achieving this goal and ask for open communication prior to and throughout event.

We agree to the terms and conditions as set out above.

Business Name: _____ Services: _____

Email: _____ Phone _____

Vendor's Name (print): _____

Signature _____ Date: _____

Representative of L&L FARM, LLC Venue:

By: _____ Date: _____